



## VACANT PROPERTIES REGISTRATION FORM STATEMENT OF INTENT

Applications must have all applicable fields completed and legible, with required supporting documentation attached to the application. Approved applications are valid for the current calendar year from the date of approval. It is the responsibility of the property owner, trustee, and/or beneficiary to renew the registration annually prior to expiration of the current registration, and at the sale and/or transfer of the property. Fees are due according to the quarterly filing date schedule below.

New Registration                       Renewal Registration                       \*Property Sold or Change in Title

**\*Provide New Property Owner Name/Address:**

- January – March                      \$214.00  
 April – June                              \$160.50  
 July – September                      \$107.00  
 October – December                      \$214.00 - Payment made October-December will cover current and following calendar year fees

**Property Address:**

**Assessor Parcel No. (APN):**

Lender/Beneficiary:

Lender/Beneficiary Mailing Address:

Lender Phone No.:

Lender/Beneficiary Email Address:

Property Manager:

Property Manager Mailing Address:

Property Manager Phone No.:

Property Manager Email Address:

The signage of this document assumes responsibility for maintaining and securing the subject property in conformity with the Modesto Municipal Code Section 4-12.601. This fee is non-refundable. Payment shall accompany this registration. The City of Modesto accepts checks or money order and will accept cash and or credit card (Visa, MasterCard, or Discover) at our office.

Mail the completed Vacant Property Registration Form to: Fatima Ordaz  
Neighborhood Preservation Unit  
P.O. Box 642  
Modesto, Ca 95353  
fordaz@modestogov.com

Print: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_